



**Duke University**  
Office of Undergraduate Financial Aid

## NON-FILER STATEMENT

As you know, you are required to provide this office with a copy of the federal income tax return submitted to the Internal Revenue Service. If you did not keep a copy of your federal tax form, you must request one from the Internal Revenue Service. If you did not file and are not required to file a 2010 tax return, then you must complete and sign the statement at the bottom of this form. Please return the form directly to the Financial Aid Office. **Note: any work-study earnings from 2010 must be listed below.**

We will not be able to complete your request for aid until we receive your signed 2010 tax return **or** the signed statement below.

\_\_\_\_\_  
YOUR NAME (PLEASE PRINT)

\_\_\_\_\_  
SOCIAL SECURITY NUMBER

*Name of Duke student (if different from above):* \_\_\_\_\_

**I have not filed, and I am not required to file, a 2010 federal tax return (form 1040/1040A/1040EZ). I further certify that all documentation submitted for the purpose of awarding federal funds is complete and correct.**

List each source of income in 2010 (both taxed and untaxed) such as employer, social security, federal work study, etc.	Amount Received

\_\_\_\_\_  
YOUR SIGNATURE

\_\_\_\_\_  
DATE